(Form 1)

Date: mm/dd/yyyy

### To: Personal Data Protection Group

Enterprise Business System Solutions Corporation

## Request Form for Personal Data Disclosure

Requester (Enter the name of Agent when requested by Agent)		
Relationship	Principal	
with Principal	□ Agent	
	Delegated by Principal	
	□ Legal representative (parent, etc.)	
Name	Seal	
Phone No.	(available from 9 a.m. to 5 p.m.)	
E-mail address	(used when it is difficult to contact by phone during	
	the time above)	

### Requester (Enter the name of Agent when requested by Agent)

I am making a request for disclosure of personal information owned by your company, pursuant to the Act on the Protection of Personal Information.

Principal to be	Name	Seal		
disclosed	ZIP code			
	Address			
	Phone No.	(available from 9 a.m	n. to 5 p.m. on weekdays)	
Description of re	Description of request (Circle one		2. Notification of intended purpose	
of the following)		3. Correction	4. Addition 5. Deletion	
		6. Cessation of use		
		7. Cessation of disclosure to third parties		
		Enter specific reasons for the request.		
		(incorrect personal in	formation, unintended use, etc.)	
Identity confirmation document		1) Driver's license 2) Health insurance card 3) Passport		
(Circle the	document you	4) Pension booklet 5) Resident registry with a photo attached		
enclosed)		6) Duplicate of original alien registration		
		(Copy is required for 1. to 5.)		

## 1. Information about Principal

2. Reason/Method for providing Enterprise Business System Solutions Corporation with personal information (Circle one of the following and enter specific service/product name)

No.		Name/Date	of	e-mail	newsletter,	seminar,	exhibition,
		service, etc.					
1	Registration of e-mail newsletter						
2	Request to send information						
3	Questionnaire surveys/Register to						
	monitoring programs						
4	Application for participation in seminars						
5	Entrance registration for exhibitions						
6	User registration/Customer card						
7	Inquiries						
8	Other						

3. How Enterprise Business System Solutions Corporation will contact Principal

(Enter specific service name and circle one of the following)

Regarding [ ] (enter service or product name)

- 1. DM . 2. e-mail
- 3. Company staff will make calls. 4. Company staff will visit your house.

]

5. Other [

# (Form 1)

### 4. Disclosure of personal data (Enter the item to be disclosed)

Personal data items (Name, Address, Phone, etc.)

### 5. Correction of personal data (Enter the item to be corrected)

Personal data items (Name, Address, Phone, etc.)	Before correction	After correction

### 6. Correction of personal data (Enter the item to be added)

Personal data items (Name, Address, Phone, etc.)	Description of personal data to be added

## 7. Deletion of personal data (Enter the item to be deleted)

Personal data items (Name,	Description of personal data to be deleted	
Address, Phone, etc.)		

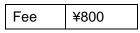
#### 8. Cessation of use or cessation of disclosure to third parties

#### (Enter description if you request cessation of use or cessation of disclosure to third parties)

Name and description of the service for which you request cessation of use or cessation of disclosure to third		
parties		

#### \*Fee and postage

Please include a postal money order to the value of the following fee <u>for requests for</u> <u>disclosure or notification of intended use.</u>



- No fee is charged for correction, addition, deletion, cessation of use, or cessation of disclosing to third parties.

- The person making the request bears the cost of purchasing the postal money order and of postage to Enterprise Business System Solutions Corporation

#### [Form filled in by Enterprise Business System Solutions Corporation]

Date accepted	hh:mm of mm/dd/yyyy	Office in charge
Principal identification	1, 2, 3, 4, 5, 6	
Agent identification	1, 2, 3, 4, 5, 6	
Fee confirmation	□ Attached □ Not sufficient □ Not attached □ Not required	
Response sent on	mm/dd/yyyy	